

## MEETING MINUTES

Cuyahoga County Personnel Review Commission  
Wednesday, September 11, 2019  
9830 Lorain Avenue, Classroom 5  
Cleveland, Ohio 44102  
4:00 p.m.

### **1) CALL TO ORDER**

Chairman Boseman called the meeting to order at 4:03 p.m.

### **2) ROLL CALL**

Chairman F. Allen Boseman asked Administrative Assistant Brett McBride to call the roll. Chairman Boseman, Commissioner Southerington and Commissioner Colaluca were in attendance. No one was absent; a quorum was determined.

### **3) APPROVAL OF MINUTES**

Chairman Boseman made a motion to approve the minutes from August 14, 2019; Commissioner Colaluca seconded the motion. All were in favor; no objections.

### **4) PUBLIC COMMENT – Nothing submitted**

### **5) UNFINISHED BUSINESS**

#### i. Appeals

Nancy Farina – Report & Recommendation

Appellant Nancy Farina and the County's legal representative, Amy Marquit Renwald, addressed the Commissioners; discussion ensued.

Chairman Boseman closed the meeting at 4:24 p.m. for deliberation. Chairman Boseman opened the meeting at 4:42 p.m..

Chairman Boseman recommended both parties meet in an attempt to resolve the issue of the appeal and suggested a representative from the PRC be present to help mediate the discussion. The appeal was held until the next PRC meeting.

### **6) NEW BUSINESS**

#### a. Human Resources' Update on Negotiations and Collective Bargaining Agreements (CBAs)

This item was moved to next PRC Meeting; the Law Department will provide an update at the next meeting, as Human Resources no longer negotiates the County's CBAs.

#### b. Appeals

##### i. Paul Grivas – Report & Recommendation

Chairman Boseman made a motion to accept the Recommendation for Dismissal; Commissioner Colaluca seconded the motion. All were in favor; no objections.

c. Establishment of the Eligibility Lists as of the date posted to the PRC website

Senior Training Officer	DSAS	7/22/2019
Social Service Worker 3	DCFS	8/9/2019
Correction Officer 2	SHER	8/12/2019
IT Senior Project Manager	IT	8/13/2019
Pump Station/WWTP Foreman	PW	8/13/2019
Budget Officer 2	DCFS	8/15/2019
Accountant 2	PW	8/16/2019
Pathology Assistant	MEO	8/19/2019
Secretary	DCFS	8/19/2019
Senior Bridge Inspector	PW	8/19/2019
Administrative Assistant 1	DCFS	8/20/2019
Program Officer 2	DCFS	8/21/2019
Systems Analyst	IT	8/21/2019
Project Inspector	PW	8/22/2019
Staff Auditor	IA	8/23/2019
Program Officer 3	HHS-DO	8/23/2019
Investigator	CJFS	8/23/2019
Family Service Aide 2	DSAS	8/27/2019
Fiscal Officer 1	SHER	8/27/2019
Human Resources Generalist	HR	8/27/2019
Multisystemic Therapist	DCFS	8/27/2019
Cashier	TREAS	8/30/2019
Tax Collection Manager	TREAS	8/30/2019
Clerk	CoC	8/30/2019
ERP Information Systems Analyst - FISCAL	IT	9/3/2019
Early Childhood Resource and Training Coordinator	DCFS	9/3/2019
HRIS Administrator	HR	9/4/2019
Program Officer 4	CJFS	9/4/2019
Supervisor, Nursing	DSAS	9/4/2019
Supervisor, Social Services	DSAS	9/5/2019
Corrections Officer 2	SHER	9/6/2019

Chairman Boseman made a motion to accept the establishment of the above Eligibility Lists as of the date posted to the PRC website; Commissioner Colaluca seconded the motion. All were in favor; no objections.

d. Revisions to County Classification Plan

Chairman Boseman made a motion to approve the Class Plan Revisions; Commissioner Colaluca seconded the motion. Commissioner Southerington abstained; no objections.

**6) PUBLIC COMMENT** – Nothing submitted.

**7) EXECUTIVE SESSION – Discussion of personnel matter**

Chairman Boseman made a motion to go into Executive Session to discuss a personnel matter; Commissioner Southerington seconded the motion. All were in favor; no objections. The PRC went back on the record at 4:54 p.m.

Chairman Boseman made a motion to approve the resignation letter from Sara DeCaro, PRC Staff Attorney, effective September 27, 2019; Commissioner Colaluca seconded the motion. All were in favor; no objections.

Chairman Boseman made a motion to approve the resignation letter from Ryan Fahey, Employment Testing Specialist, effective September 27, 2019, Commissioner Colaluca seconded the motion. All were in favor; no objections.

Chairman Boseman made a motion to approve the appointment of Alexandra Hamame to the part-time position of Intern for a period of six (6) months effective October 13 , 2019 . Commissioner Colaluca seconded the motion. All were in favor; no objections.

**8) OTHER BUSINESS**

Director Kopcienski provided the Commissioners with an update on the progress of Computer Lab C at the Westshore location; discussion ensued.

**9) ADJOURNMENT**

Chairman Boseman made a motion to adjourn the meeting at 4:56 p.m.; Commissioner Colaluca seconded the motion. All were in favor; no objections.

The next Personnel Review Commission meeting is scheduled for Wednesday, October 2, 2019 at 4:00 p.m. at **9830 Lorain Road, Training Room 5, Cleveland, OH 44102**. Free parking is available in the south side lot of the building. Persons needing accommodations to attend and participate in the meeting should contact the PRC's Administrative Assistant at 216.443.5946.